

**Duddon St. Peters CE Primary School – Governors’ Meeting
Minutes – Children & Community / Safeguarding Committee
24th January 2017 7.00pm**

PART ONE AGENDA

Present: Chris Lightfoot, Liz Smith, Lesley Garnham, Jackie Wilson, Susan Gregory,
John Davies, Mark Whitfield, Nicky Greaves

Apologies: Paul Hudson, Andy Jackson

Pecuniary Interest

None

Part One Minutes

To confirm the part one minutes of the last meeting held on 6th December 2016

Matters arising from the minutes.

Lateness issue/ taking holidays in term time. ACTION A letter has been written about lateness and given it to Head teacher for approval before it goes out to parents and also a letter around taking holidays in term time to be formatted.

Substance misuse: PC Matthews is coming in to speak to Class 4 this Friday.

Training matrix. Has been updated but still need to let governor responsible know of attendance on courses.

Iddenshall Hall visit by Year 6 pupils to sing carols was very well appreciated by the Hall and the children were reported to have represented the school very positively and did so well.

Agenda items

1. **Terms of reference and Policy Review:** Extended Service Policy... a minor amendment needed.

Food Policy: this started a further conversation around " unhealthy snacks" coming into school. Policy update to be deferred. Action PE governor will be liaising with Head teacher & PE subject lead around healthy schools.

Acceptable Use Policy accepted

2. **Defibrillator.** The funding for this appears to have been agreed in principle by both Clotton and Duddon Parish Councils. A governor has a lot of information on them and links to connections who could advise on costs. Action: An invoice on cost to be provided. Two governors to take letters to the Parish Councils asking for the funding. Suggested site is on the outside school wall so it is accessible to the community.

3. **Questionnaire:** It was decided the same questions for parents will be used again. To be given out at parents’ evenings in February and Governors needed to cover the dates. Questionnaires to be given out and parents to place them in a box once filled. Action: Governors to be emailed for offers of support. Some dates covered by members of the committee tonight.

4. **SSDP:** Priorities linked to committee Priority 1 covered by the questionnaires.

Behaviour continues to be good. Action: Governors to attend a school assembly to focus on anti-bullying.

5. **Perimeter Walk.** The field has been very wet. Perimeter walk to be done later this term.

AOB:

1. The PTA have funded bird boxes, web cams and a toad house which have been put in the school garden today and will be put on the website. Thank you for the generosity of the PTA

2. Date for next Governors assembly - 8th March to focus on anti-bullying

Date of Next meeting: Tuesday 28th March 2017