

Duddon St. Peters CE Primary School – Governors’ Meeting
Minutes – Children & Community / Safeguarding Committee

6th December 2016 7.00pm

PART ONE AGENDA

Present: Liz Smith, Lesley Garnham, Jackie Wilson, Susan Gregory, John Davies, Mark Whitfield, Nicky Greaves

Apologies: Paul Hudson, Chris Lightfoot, Claire Entwistle, Andy Jackson

Pecuniary Interest

None

Part One Minutes

To confirm the part one minutes of the last meeting held on 20th September 2016

Matters arising from the minutes.

Lateness issue: this has improved dramatically since “late” letters have been sent home to those involved but feel we still need to observe. ACTION Chair of C & C to send out a letter from governors supporting the school’s stance on lateness.

Meeting attendance by Governors to be put on the school website. This is in the process of being put on the website along with the Accessibility statement. The website is up to date and has a lot of information for parents.

Agenda items

1. Terms of reference and Policy Review: Ex Offenders, Governor visits policies to be amended slightly. Health Education/substance misuse again just needs slight amendment but it was also thought to be a good idea to have some up to date information and advice to be delivered to the children of class 4 by possibly the Police? ACTION: Governor to look into what is available.
2. SSDP: Priorities linked to committee Priority 1 was discussed. Short questionnaire of about 5 questions and a comments section to be handed to parents at parent/teacher meeting next term. Governors to be present to give out the questionnaires and encourage people to complete and place in the box after. Also a comments box to be used (possibly put near the Governor photos) to encourage communication between parents and governors.

Training matrix for governors to continue and to encourage attendance at training events.

Priority 2 ; Summary of the SSDP to be shared with parents. ACTION: Governor to outline a suggested format.

Priority 4: School attendance, though has improved will continue to be monitored ACTION Chair of C & C to draft a letter to parents of importance of regular school attendance.

Behaviour has generally continued to be improved but needs to continue to be consistent and shared with any new staff.

School has just had anti-bullying week. Governors to be involved next year.

Priority 5: Outcomes for children and learners continues to be a focus and the transition in the school from Class 2 to Class 3 particularly.

3. Governor Mark:

Ongoing evidence collecting for the various points. Not ready for submission yet as work needed to be completed on the impact statements. Possibly a more realistic aim is for it to be completed by spring 2017.

4. Perimeter walk completed by governor. All generally satisfactory apart from the area of "flooding" in the corner of the carpark during heavy rain periods,

Training/ Safeguarding

It was agreed that all Governors needed a DBS check. Office staff have worked very hard to achieve this for Governors and nearly all are completed now. Once the form has been returned to Governors home address, office staff then will need to see this.

Most staff and Governors are up to date with safeguarding training and the best practice of completing the "Prevent" online training has also been completed by a lot of staff members.. thank you.

AOB:

A governor suggested the possibility of installing a defibrillator at the school discussed as it was felt it would benefit both the school and the community and Church who use the school grounds. It could be sited outside the school building to enable use by others. A governor has had experience of purchasing one for Tarvin at a price of around £1000. Cost to be considered and hopefully purchased for the school by Parish Council/ Masons/ Round Table? A governor is to investigate possible source.

Year 6 pupils involved in the community going to Iddenshall Hall to carol sing.

Also some children from Classes 3 and 4 are involved in the carol singing at Duddon Church this Sunday 6.30pm

Date of Next meeting: Tuesday 24th January 2017

Meeting concluded at 8.26pm