

Duddon St. Peters CE Primary School – Governors’ Meeting
Minutes – Children & Community / Safeguarding Committee

20th September 2016 7.00pm

PART ONE AGENDA

Present: Chris Lightfoot, Liz Smith, Lesley Garnham, Jackie Wilson, Susan Gregory, John Davies

Apologies: Nick Greaves, Paul Hudson, Adam Friend, Claire Entwistle

Pecuniary Interest

None

Part One Minutes

To confirm the part one minutes of the last meeting held on 5th July 2016

Matters arising from the minutes.

Correction to AOB – Donation to school was £300 not £800.

Meeting attendance by Governors to be put on the school website

Cost of setting up the Woodland area would be £300

Homework survey – look into doing it via the website, or perhaps a more direct engagement with parents at surgeries / parent evening as it would hopefully give a more complete and insightful understanding of parental feelings.

Agenda items

Policy Review:

Health and Safety, Anti Bullying (governor to attend training), Behaviour and safeguarding all reviewed. With regard to Safeguarding we looked at going through a specific checklist as a way of ensuring that we are doing everything as we should.

SSDP:

Specific items discussed related to C and C priorities –

Childs transition through the school - need to gauge parental feelings through engagement at surgeries / parents evening and through website survey.

Accessibility of Governors to Parents and Involvement – Better communication through Newsletter, Website, face to face – more Governor input required. Do parents have confidence in the Governing body to resolve issues when they arise?

Chair to send out letter in support of the drive on lateness, holiday taking during term time.

PTA Update:

Still very poor attendance, usually 3 staff plus 3- however plans for future events underway. Head teacher to stay on as Chair. Chair to mention prominently in next Newsletter. Governors to attend PTA was mentioned.

Discussion regarding transparency PTA – need to advise parents of the specific goals and targeted aims of the fundraising

Governor Mark:

Sharing of information with parents / gauging parental feelings – how can we do it better? Chair felt that we were making significant efforts on this through Newsletters, Surgeries and website and that whilst we could do a little more perhaps through Governor participation at parents evenings, sometimes you need to acknowledge that a target is being met.

Surveys – Discussion on the relevance and value of the feedback from survey, given the low return from previous efforts. Agreed that they could be useful, but shouldn't be a default method of interacting with the parents and staff.

Perimeter Walk: to be done next half term

Training:

Agreed that specific targeted training is required by Governors in key areas where they have responsibility. Chair and Chair of G to have a discussion regarding upcoming courses and to invite Governors to attend those that have a bearing on their role within the school.

Head teacher and a governor to attend a briefing meeting from the Diocese regarding Church schools moving to Academy status. This will be useful, as it will give a perspective from the Church on what is and will need to remain an important agenda item for us.

AOB:

Promotion of the School – Discussion regarding the potential of the new builds around the area, specifically in Tarporley. Very kindly Juliette Lightfoot has offered to drop off some school leaflets at the estate office – our sincere thanks are extended for her help.

Surgeries – Next Surgery scheduled for Tuesday 15th November.

Date of Next meeting: Tuesday 29th November.